

# NVISION

Albert-Einstein-Allee 11,  
89081 Ulm Germany

Ulm, den 23.01.2019

To the employees of the company NVision Imaging Technologies GmbH

## ***Operating instructions for work in external facilities***

Dear employees:

The following operating instructions are binding for all employees of the company NVision Imaging Technologies GmbH from now on.

- 1.) During the stay outside of the facilities of NVision Imaging Technologies GmbH, in particular in the laboratories and research institutes of external facilities, the instructions of the person responsible for safety have to be followed. Furthermore, any existing service, administration and usage regulations of the external facility as well as the safety rules must be obeyed.
- 2.) All relevant instructions, regulations and policies have to be acquired from the safety officer of the external facility before use of the facility. If a safety instruction is required in the external facility, it is to be acquired before any unsupervised usage of the external facility.
- 3.) In case a NVision Imaging Technologies GmbH employee gets pregnant, this shall be reported to the safety officer of the relevant facility at once in order to conduct a risk assessment.
- 4.) In case a NVision Imaging Technologies GmbH employee gets injured, this shall be reported to the supervisor at once, who shall report to the responsible insurance and professional association.
- 5.) The property of the external facility as well as the property of NVision Imaging Technologies GmbH, in particular inventory and equipment, shall be treated with care and attention.
- 6.) In case of discrepancies between the German and the English version hereof the German version shall prevail.

Best regards

Sella Brosh, CEO